



ONTARIO

Ontario CEC

Professional Development Application Form

PART A

PURPOSE OF APPLICATION: To provide financial support to Chapters/Subdivisions in the provision of professional activities to its members and those supporting students with special needs.

NAME (S) OF PARTICIPATING CHAPTER(S) or SUBDIVISION(S)

Professional Development CO-ORDINATOR(S):

1. _____
 Name Chapter Name and Number/Subdivision

Phone: Business Home Fax

2. _____
 Name Chapter Name and Number/Subdivision

Address and Postal Code Phone: Business Home Fax

SUGGESTED DATE (S) OF Professional Development:

_____ OR _____

PROPOSED LOCATION OF Professional Development:

Name Type of Centre (e.g. School)

Address and Postal Code Phone

COMMENTS:

Name	Position	Chapter No./Subdivision
------	----------	-------------------------

Please mail or scan and email to:

Amy Shannon
276 Sunnidale Street
PO Box 1214
Stayner, ON L0M 1S0
Cell: (416)732-0163
Email: amyshannon1@gmail.com

PROCEDURES

- ◆ Chapters and Subdivisions may apply for funding for a professional development event (e.g. workshop, conference registration, speaker fees, sponsoring a self-advocate to attend the CEC Conference, awards ceremony, etc.) up to the amount of \$400.00 for one event per calendar year.
- ◆ Collaboration with agencies in the community is encouraged.
- ◆ Collaboration with other chapters and subdivisions is encouraged.
- ◆ Application to host a professional development event must be made prior to the event on the **Professional Development Application Form** and should be sent to the Ontario CEC Treasurer.
- ◆ A professional development report must be completed and returned to the Ontario CEC Treasurer within one month of the completion of the professional development event.