Council for Exceptional Children | ONTARIO

The voice and vision of special education

Ontario CEC

Professional Development Application Form

PART A

PURPOSE OF APPLICATION: To provide financial support to Chapters/Subdivisions in the provision of professional activities to its members and those supporting students with special needs.

NAME (S) OF PARTICIPATING CHAPTER(S) or SUBDIVISION(S)

_____

_____

_____

_____

Professional Development CO-ORDINATOR(S):

1. _____

Name | Chapter Name and Number/Subdivision

Phone: | Business | Home | Fax

2. _____

Name | Chapter Name and Number/Subdivision

_____

Address and Postal Code | Phone: | Business | Home | Fax

SUGGESTED DATE (S) OF Professional Development:

_____ OR _____

PROPOSED LOCATION OF Professional Development:

_____

Name | Type of Centre (e.g. School)

_____

Address and Postal Code | Phone

COMMENTS:

_____

_____

_____

P A R T B

PROGRAM FORMAT

A. Speakers _____

_____

_____

B. Workshops _____

_____

C. Panels, Seminars _____

P A R T C

NOTE: **Applications will be processed according to budget guidelines on a first come, first served basis.**

AMOUNT OF SUBSIDY REQUESTED: (Maximum $ 400.00) _____

SUBSIDY TO BE USED FOR:
(See attached guidelines in CEC Professional Policies and Procedures)

PROCEDURES FOR PROFIT SHARING: _____

_____

DATE OF APPLICATION:

SIGNATURE OF APPLICANT(S):

_____

_____

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_____

Name | Position | Chapter No./Subdivision

Please mail or scan and e-mail to:

Jim White
19 Rosanna Drive
South River ON P0A 1X0
Cell: (705) 495-9158
Email: whitejim124@gmail.com

PROCEDURES

- Chapters and Subdivisions may apply for funding for a professional development event (e.g. workshop, conference registration, speaker fees, sponsoring a self-advocate to attend the CEC Conference, awards ceremony, etc.) up to the amount of $400.00 for one event per calendar year.
- Collaboration with agencies in the community is encouraged.
- Collaboration with other chapters and subdivisions is encouraged.
- Application to host a professional development event must be made prior to the event on the ***Professional Development Application Form*** and should be sent to the Ontario CEC Treasurer.
- A professional development report must be completed and returned to the Ontario CEC Treasurer within one month of the completion of the professional development event.