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The Nominations Committee reports that the following positions on the Ontario CEC Board of Directors are vacant for the upcoming year. They would commence January 1<sup>st</sup>, 2022 for the terms noted.

Membership Chair – 3 year term

Student Representative – 1 year term (may be renewed for 1 year)

**Nomination Forms must be e-mailed to the Nominations Chair by  
October 15, 2021.**

For a paper copy of the Nomination Package or for further information  
please contact:

Ontario CEC Nominations Chair Amy Shannon

[amyshannon1@gmail.com](mailto:amyshannon1@gmail.com)

*Committee Chair: Amy Shannon*

*Committee Members: Lynn Ziraldo, Cindy Perras, Dianne Vandenbossche, TBD*

# Nomination Form

Position for which you are a candidate: \_\_\_\_\_

Name of Nominee: \_\_\_\_\_ CEC # \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
\_\_\_\_\_

E-mail: \_\_\_\_\_

Chapter # \_\_\_\_\_ Chapter Name: \_\_\_\_\_

**Note: you may attach a resume outlining the following information. Qualifications:**

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**Experience:**

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**Contributions to CEC: (Locally, Provincially, Internationally)**

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**Objectives for Ontario CEC if elected:**

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Nominator's Signature: \_\_\_\_\_ Chapter # \_\_\_\_\_ CEC # \_\_\_\_\_

Supervisor's Signature \_\_\_\_\_

Nominee's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Nomination Criteria

## Criteria for Student Representative

**REQUIRED RELEASE TIME:** Prior approval for attending the Annual Provincial Conference (2 days) and approximately three (3) half days of release time to attend Board of Directors meetings (either in-person or virtually - January weekend, May weekend, December weekday in adjunct to the conference) must be obtained before submitting your nomination form.

**Responsibilities include:**

- Current member of CEC.
- To serve as a member of the Board of Directors.
- To maintain contact with all Ontario Student Chapters.
- To assist with recruiting new student members/chapters.
- To serve on committees as required.
- To carry out duties as assigned by the Board of Directors and the Student Activities Committee Chair/Advisor.
- To assist the Secretary and Members at Large in the gathering of information from the Student Chapters to update The Ontario Council's Directory on an on-going basis.

## Criteria for Membership Chair

**REQUIRED RELEASE TIME:** Prior approval for attending the Annual Provincial Conference (2 days) and approximately four (4) half days of release time to attend Board of Directors meetings (either in-person or virtually - January weekend, May weekend, December weekday in adjunct to the conference) as well as an August Executive Meeting must be obtained before submitting your nomination form.

**To ensure effective leadership at the Ontario CEC level the following criteria are recommended:**

- Current member of CEC.
- Shall make a three-year commitment to the Ontario CEC Board of Director.
- Must attend three Board meetings and the Annual Provincial Conference each year.
  - Be available at the Accreditation Desk at the Annual General Meeting.
  - To organize an Ontario CEC membership table at the annual conference.
- Must have exemplary organizational skills.
- Proven interpersonal and communication skills.
- Must be a self-motivated individual.
- Up to date computer skills – using spreadsheets and document sharing.
- Possess an understanding of marketing, promotion, and retention strategies as they apply to membership growth and renewal.
- Ability to chair a Membership Committee; through virtual or in-person meetings as required.
- Experience submitting written reports/minutes on Committee plans, goals, activities and accomplishments.
- Prepare an annual report of the activities of the committee to keep the Board of Directors and the membership informed of the activities of the committee.
- Advise the Board of Directors of the closure, amalgamation or creation of chapters and subdivisions.